Just in Time Actions: Donning PPE
Putting on personal protective equipment (PPE) for Enhanced Contact/Droplet Precautions

Supplies for Enhanced Contact/Droplet Precautions:
- **Gown** for aerosol-generating procedures or when splashes and sprays are anticipated
- **Procedure mask** or N-95 respirator mask for aerosolized procedures
- **Eye protection** (face shield or goggles)
- **Gloves**
- See [COVID-19 Standard Operating Procedures (Inpatient)](https://example.com) for guideline

Conserve PPE:
- N-95 masks and procedure masks may be used for multiple patients for two shifts (shifts do not need to be consecutive). Place in a closed paper bag labeled with the employee’s name and store in designated location. Discard when contaminated, damp, or soiled and obtain a new mask.
- Goggles and face shields are reusable after disinfection.
- Gowns are reusable for a single patient and single shift unless torn, ripped, or visibly soiled.
- Refer to [PPE Conservation and Reuse Guidelines](https://example.com) or department leader for direction on item conservation, reuse, and storage.

1. **Perform hand hygiene.**

2. **Gown:** Fully cover torso from neck to knees, arms to end of wrists, and wrap around the back.

3. **Procedure mask or N-95 respirator with seal check** (for aerosolized procedures): Secure straps around ears, fit flexible band to nose bridge, fit snug to face and below chin.

4. **Face Shield/Goggles:** Place over the face and eyes and adjust to fit.

5. **Gloves:** Extend to cover wrist of isolation gown.

**Seal Check for N-95**

- Staff must be fit tested prior to use to ensure correct sizing.
- The respirator must be put on correctly and worn during the entire exposure period.
- The respirator must fit snugly against the user’s face to ensure that there are no gaps between the user’s skin and respirator seal.
- The respirator filter must capture more than 95% of the particles from the air that passes through it.
### Just in Time Teaching

**Conserve PPE:**

- **N-95 masks** (for aerosolized procedures) and **procedure masks** may be reused for the same patient for a full shift. Replace when contaminated, damp, or soiled. Place in a closed paper bag labeled with the employee’s name and store outside patient room.
- **Goggles and face shields** are reusable. For goggles, wash with soap and water or use UV Box. Do not use wipes as they cloud goggles. For face shields, disinfect with wipes.
- **Gowns** are reusable unless torn, ripped, or visibly soiled.
- Refer to [PPE Conservation and Reuse Guidelines](#) or department leader for direction on item conservation, reuse, and storage. Storage may vary depending on location.

### Just in Time Actions: Doffing PPE

Removing personal protective equipment (PPE) for Enhanced Contact/Droplet Precautions

<table>
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<tr>
<th>Step</th>
<th>Action</th>
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<tr>
<td>1</td>
<td>INSIDE the patient’s room, sanitize gloves with foam or wipe and allow to dry.</td>
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| 2    | If Reusing Gown:  
  - Grasp the back of the gown at the shoulders to gently lift the neck opening over the head to the front of the body.  
  - Grasp ties at back of gown and untie gown.  
  - Sanitize gloves. Remove gloves and discard.  
  - Perform hand hygiene.  
  - Remove gown and store in designated area inside patient room.  
  - Perform hand hygiene.  
  - Exit the patient room.  
  
  If Not Reusing Gown:  
  - Grasp the gown in the front, pull away from your body to break the ties, fold or roll the gown inside out into a bundle.  
  - As you remove the gown, peel off your gloves at the same time, only touching the inside of the gloves and gowns with bare hands.  
  - Discard and exit the patient room. |
| 3    | OUTSIDE the patient’s room, perform hand hygiene. |
| 4    | Put on clean gloves. Lay a paper towel on a clean surface. |
| 5    | Goggles or Face Shield: Do not touch front of goggles or face shield. Remove goggles by only touching sides and place on paper towel (if face shield, remove by lifting head band and place on paper towel). **Do not touch face.** |
| 6    | Sanitize gloves. |
| 7    | Procedure mask or N-95: Do not touch front of mask and do not let straps touch face during removal. Remove procedure mask by only touching ear loop straps (if N95, remove lower strap then upper strap). Store mask in labeled paper bag for reuse. Discard mask if wet or soiled. |
| 8    | Remove gloves and discard. **Do not touch face.** |
| 9    | Immediately perform hand hygiene. |

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| 10   | **Put on clean gloves to disinfect goggles:**  
  Wash goggles in nearest sink with soap and water, or use UV Box. Set to dry. Remove gloves and perform hand hygiene. Store in designated area. |
| 11   | **Put on clean gloves to disinfect face shield:**  
  Wipe and allow to dry per manufacturer guidelines. Remove gloves and perform hand hygiene. Store in unit designated area. |